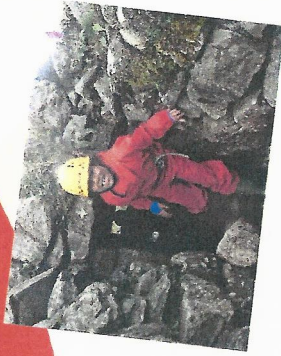


Does being late affect  
my child's attendance?



We encourage good punctuality at school.

Arriving late on a regular basis can be

disruptive for your child as it means that

they miss important messages at the start

of the day, it can draw negative attention from their friends

and counts as a missed session towards their attendance. Regular

lateness can also result in fines being issued.

Missing just 10 mins of school a day is the same as missing two weeks  
over the year

Our school doors open at 8:50 – 9:00 and school ends at 3:15

What does school do to  
celebrate good attendance?



In school we have the weekly attendance award which

goes to the class with the best attendance percentage.

Our school council have introduced the 'Non-uniform

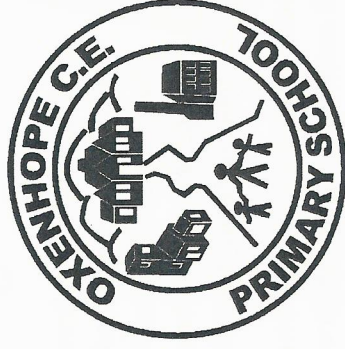
Attendance Challenge'. If your child's class wins the

attendance cup or receives 100% attendance as a class they

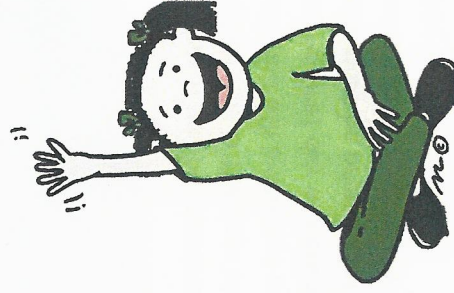
can wear non-uniform on the following Friday.

Every term we celebrate children who have achieved 100% attendance  
for that term. These children receive a certificate in our celebration

assembly.



# Attendance Information for Parents





# Every School Day Counts



At Oxenhope C of E Primary School, school attendance is monitored carefully throughout the whole school from Reception to Year 6 and good habits formed now will follow your children throughout their school career.

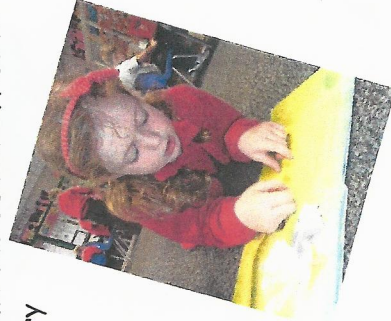
Within all years, from Reception to Year 6, regular attendance will ensure that all the children have the greatest opportunity to develop important skills and become lifelong learners.

When your child turns 5 years old we start to monitor and track their attendance in school. Our school attendance target is 96% per child over the year.

## What if my child is ill?

Of course from time to time it will be necessary to keep your children home due to sickness. When this is the case please contact the school as soon as you know your child will be absent and also send in dated written confirmation on the first day of return. Copies of appointment cards and hospital letters must be brought into the School Office to be photocopied. Whenever possible please try and arrange appointments such as doctors, dentist, opticians and hospital outside of school time.

We have also sent home a copy of the Every School Day Counts document produced by Bradford which gives more information about when your child is ill.



## Should I book a holiday in term time?



We do not give permission for any term time holidays. There may be times due to exceptional circumstances where periods of absence are authorised, however these must be requested in writing and followed up with a meeting well in advance to discuss the circumstances. School will not authorise holiday requests, if you are thinking about taking your child on holiday during term time please refer to our attendance policy for more information about fining.

## What does good attendance look like?



### CASE STUDY:

Samantha is in primary school. Her attendance is always around 90% Samantha's mum thinks that is pretty good!

### So what does 90% attendance look like?

90% attendance means she is absent from school for the equivalent of one half day every week.

A continued 90% attendance rate means she has missed the equivalent of FOUR weeks in school

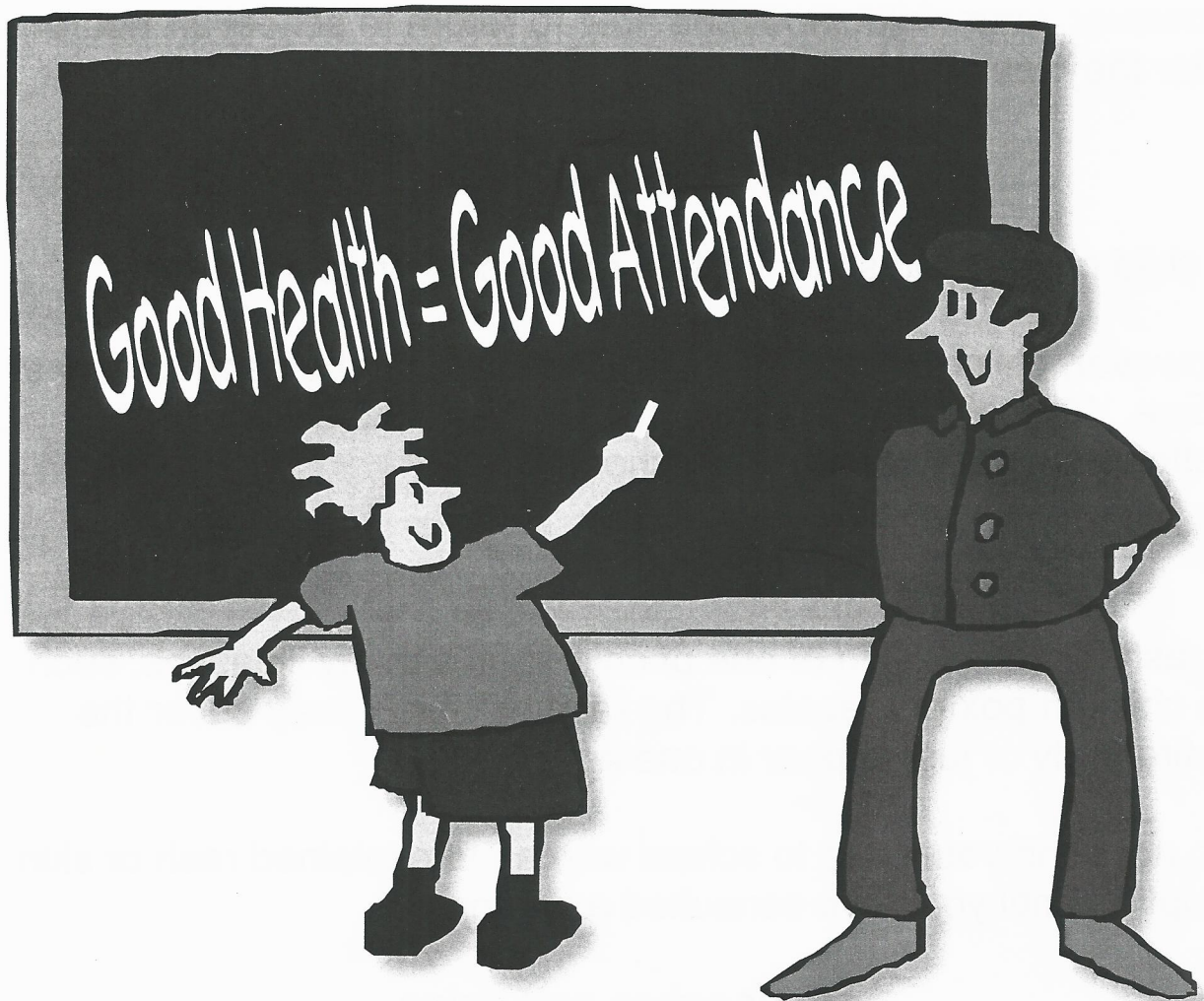
If Samantha continues to attend for only 90% of the time, in her 6 years in primary school she will miss more than half a year of education



**City of Bradford MDC**

[www.bradford.gov.uk](http://www.bradford.gov.uk)

# Every School Day Counts!



**Children's Services  
The Education Social Work Service**

[www.educationbradford.com](http://www.educationbradford.com)

[www.bradford.gov.uk](http://www.bradford.gov.uk)



# Is my child well enough to attend school?

## **Raised temperature**

If your child looks or feels shivery, unusually cold or hot, they may have a raised temperature. This may be due to a variety of reasons. If your child has a raised temperature, they should not be in school.

However, your child should be able to return to school 24 hours after they feel and look better.

## **Cold and Cough**

A child may attend school with a minor cold or cough.

However, children with bad or long-lasting coughs need to stay at home. When the cough is disappearing and the child is feeling better, they need to return to school.

## **Rashes**

A rash is the first sign of one of childhood's many illnesses, such as chicken pox or measles. The rash or 'spots' may cover the entire body or just appear in one area.

Do not send your child to school with an unexplained rash or skin eruption until you have consulted a doctor.

## **Minor aches and pains**

If your child has a persistent tooth or ear ache, they need to see a dentist or doctor without delay.

A child whose only complaint is a minor headache does not normally need to be kept at home.

# Is my child well enough to attend school?

## **Vomiting and Diarrhoea**

If you think your child has meningitis, seek help from your doctor or hospital immediately.

If vomiting occurs, keep your child at home until they are able to keep food down. A child with diarrhoea should also be kept at home.

Consult your doctor if your child does not improve as you expect.

## **Sore throat**

If your child complains of a slight sore throat and has no other symptoms, they are fit to go to school.

If a sore throat occurs with a raised temperature, they need to stay at home.

**If your child has got a health problem such as asthma, epilepsy, diabetes, or suffers from allergies there is no reason your child can not go to school and enjoy a normal everyday school life like other children.**

**Socialising with children of their own age and with adults is an important part of any child's mental, physical and emotional development.**

**Most health problems can be managed in school with help.**



# School Nurses

**School Nurses are there to help you. All schools have a designated school nursing team with whom you, your child or the teachers can access the support or advice on any medical condition. School Nurses can also direct you to the services that will help your child.**

**School Nurses provide a health and advice service which is available to you and your child from the first day they start school. School Nurses work all year round so if you need help or advice in the holiday they are there for you to contact.**

**Information on how to contact your School Nurse can be found at the back of this leaflet.**

## Good Health = Good Attendance

Having a good education will help to give your child the best possible start in life.

We believe that children who do not attend school regularly are more likely to:-

- ☐ Fall behind in their school work
- ☐ Find it difficult to make and keep friends
- ☐ Be unhappy at school
- ☐ Become involved in antisocial behaviour

Setting good attendance patterns from an early age will also help your child later on. Employers want to recruit people who are reliable. So children who have a poor school attendance record may have less chance of getting a good job.



# What parents can do to help??



Ensure your child attends school everyday and on time



If your child is not well enough to attend contact the school on the first day of absence



Try to make dental and medical appointments outside of school time or at weekends



Take family holidays during the school holiday - if this is not possible you **must** ask permission from the school



Try to attend parents evenings and school events



Talk to your child about school and take an interest in the work that they are doing



Contact your child's school immediately if you have any concerns about their progress or welfare

Every School Day Counts